

Quest Community Health Centre
Statement of Financial Position
for the period ended March 31, 2018

DRAFT
April 11 2018

ASSETS

Bank			
	Advantage Savings Account-Capital	\$ 1,362,757	
	Chequing Account	\$ 1,102,234	
	Petty Cash	\$ 300	
	Shares	\$ 1	\$ 2,465,292
		<u> </u>	
Accounts Receivable			
	Accounts Receivable	\$ 139	
	Minister of Finance: GST/PST Rebates	\$ 60,027	\$ 60,166
		<u> </u>	
Prepaid Expenses			\$ 66,417
Capital Assets			
	Equipment	\$ 399,658	
	Dental Equipment	\$ 105,555	
	Computer Equipment	\$ 122,875	
	Vehicle	\$ 33,465	
	Capital under Construction	\$ 131,587	
	Less: Accumulated Depreciation	\$ (332,447)	\$ 460,693
		<u> </u>	
TOTAL ASSETS			<u><u>\$ 3,052,568</u></u>

Quest Community Health Centre
Statement of Financial Position
for the period ended March 31, 2018

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April 11 2018

LIABILITIES & EQUITY

Accounts Payable		\$	-
Accounts Payable: Ministry of Health			
as at March 31, 2016	\$		-
as at March 31, 2017	\$	<u>483,309.00</u>	\$ 483,309
Accounts Payable - Payroll		\$	81,129
Accrued Liabilities		\$	7,606
Deferred Revenue: Dental Operatory			
Henry Schein	\$	33,831	
Donations	\$	5,835	
Green Shield	\$	11,517	
Fowler Family Foundation	\$	<u>63,722</u>	\$ 114,904
Deferred Revenue: Capital Monies for assets under construction		\$	1,348,284
Deferred Contributions related to Capital		\$	460,693
Current Earnings			
Operating Funds - Operations	\$		566,912
Operating Funds - Dental	\$		-
Operating Funds - Permanent Site	-\$		17,423
Operating Funds - USAT	\$		2,765
Operating Funds - Migrant Worker Program	\$		4,389
Retained Earnings		\$	-
 TOTAL LIABILITIES & EQUITY		 <u>\$</u>	 <u>3,052,568</u>

Prepared by: D Gdanski

Quest Community Health Centre
Statement of Operations - Quest Operations
as at March 31, 2018

DRAFT: April 11, 2018

	Annualized Budget	YTD Budget	Actual Year to Date	Variance
REVENUE				
LHIN: Base Operating Funds	3,384,691	3,384,691	3,384,691	0
Revenue: Pharmacy	6,750	6,750	6,750	0
	<u>3,391,441</u>	<u>3,391,441</u>	<u>3,391,441</u>	<u>0</u>
EXPENSES				
Physicians				
Salaries	880,210	880,210	471,746	408,464
On-Call	20,000	20,000	20,000	0
Benefits*	149,505	149,505	23,496	126,009
	<u>1,049,715</u>	<u>1,049,715</u>	<u>515,242</u>	<u>534,473</u>
Other Staff				
Salaries	1,427,840	1,428,965	1,404,379	24,586
Benefits*	307,293	306,167	285,005	21,162
Salaries - Purchased Services	79,400	79,400	120,995	(41,595)
	<u>1,814,533</u>	<u>1,814,532</u>	<u>1,810,379</u>	<u>4,153</u>
<i>*Budget tsf \$64,000 from Physician Benefits to Other Staff Benefits re: HOOPP</i>				
Total Salaries/Benefits	2,864,248	2,864,247	2,325,621	538,626
Operations				
Purchased Services	35,500	35,500	22,228	13,272
Purchased Services	0	0	500	(500)
Purchased Services: Project Mngt	5,000	5,000	0	5,000
HR Recruitment - Advertising portion	10,000	10,000	3,482	6,518
Architect	0	0	0	0
Legal	12,500	12,500	8,256	4,244
Audit	6,500	6,500	6,935	(435)
Interest & Bank/Payroll Service Fees	1,500	1,500	3,055	(1,555)
Program	211,700	211,700	237,588	(25,888)
Office Supplies/Postage	10,254	10,254	6,192	4,062
Housekeeping Supplies	5,000	5,000	2,474	2,526
Photocopier Contract	7,368	7,368	10,296	(2,928)
Contracted Services: Cleaning	28,598	28,598	37,254	(8,656)
Professional Memberships	15,000	15,000	20,643	(5,643)
Promotion	13,000	13,000	12,861	139
Meetings/Collaboratives	5,000	5,000	1,756	3,244
Travel	10,000	10,000	10,988	(988)
Telephone/Internet/Cell Phone	14,498	14,498	19,525	(5,027)
Resource Material	4,482	4,482	4,498	(16)
Staff Development	25,000	25,000	42,358	(17,358)
Board Development	5,000	5,000	3,241	1,759
Organizational Dev/Marketing/Communication	0	0	10,926	(10,926)
Staff Appreciation & Wellness	5,000	5,000	8,236	(3,236)
Medical Supplies	26,000	26,000	11,155	14,845
Program Supplies	17,000	17,000	9,279	7,721
Points of Service	1,000	1,000	0	1,000
Outreach Expenses	1,500	1,500	938	562
Health Promotion	1,500	1,500	50	1,450
Client Transportation	5,000	5,000	4,179	821
Uninsured Clients	5,000	5,000	735	4,265
Office Furniture/Electronics	4,500	4,500	16,065	(11,565)
Translation Services	0	0	1,750	(1,750)
Medical Equipment	9,000	9,000	4,943	4,057
Cost Recovery	(7,000)	(7,000)	(2,754)	(4,246)
Occupancy	194,059	194,059	175,563	18,496
Insurance (D & O/Property/Vehicle)	8,752	8,752	10,260	(1,508)
Rent	165,000	165,000	123,085	41,915
Utilities	0	0	0	0
Operations & Maintenance	20,307	20,307	42,218	(21,911)
IMS Services	0	0	0	0
IT Equipment	70,934	70,934	46,169	24,765
Purkinje	15,000	15,000	17,359	(2,359)
Total Operations	527,193	527,193	498,907	28,286
Total Expenses	3,391,441	3,391,441	2,824,528	566,912
Total Surplus	0	0	566,912	(566,912)

Quest Community Health Centre
Statement of Operations - USAT
as at March 31, 2018

DRAFT: April 11, 2018

	Annualized Budget	YTD Budget	Actual Year to Date	Variance
REVENUE				
LHIN: Base Operating Funds	\$ 587,800	\$ 587,800	\$ 587,800	\$ -
	\$ 587,800	\$ 587,800	\$ 587,800	\$ -
EXPENSES				
Staffing				
Salaries	\$ 386,540	\$ 386,526	\$ 405,190	\$ (18,664)
Benefits	\$ 79,108	\$ 79,108	\$ 91,928	\$ (12,820)
Salaries - Purchased Services	\$ -	\$ -	\$ -	\$ -
	\$ 465,648	\$ 465,634	\$ 497,118	\$ (31,484)
Operations				
Office Supplies	\$ 4,320	\$ 4,320	\$ 5,394	\$ (1,074)
Program Supplies	\$ 9,748	\$ 9,748	\$ 727	\$ 9,021
Medical Supplies	\$ 1,944	\$ 1,944	\$ 1,944	\$ -
Staff Development	\$ 8,000	\$ 8,000	\$ 5,472	\$ 2,528
Meetings	\$ -	\$ -	\$ -	\$ -
Travel	\$ 26,100	\$ 26,114	\$ 8,403	\$ 17,711
Telephone/Internet/Cell	\$ 7,848	\$ 7,848	\$ 5,147	\$ 2,701
Advertising/Promotion	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
Professional Memberships	\$ -	\$ -	\$ 1,896	\$ (1,896)
Client Transportation	\$ -	\$ -	\$ 718	\$ (718)
Occupancy Costs	\$ 37,068	\$ 37,068	\$ 37,068	\$ -
Utilities/Insurance	\$ 1,836	\$ 1,836	\$ 1,836	\$ -
Contracted Services: Cleaning	\$ 7,464	\$ 7,464	\$ 7,464	\$ -
Contracted Services: Photocopier	\$ 1,824	\$ 1,824	\$ 1,824	\$ -
Operations & Maintenance	\$ 1,000	\$ 1,000	\$ 1,724	\$ (724)
IT Equipment & Support	\$ 3,000	\$ 3,000	\$ 3,152	\$ (152)
Purkinje	\$ 7,000	\$ 7,000	\$ 5,148	\$ 1,852
Total Operations	\$ 122,152	\$ 122,166	\$ 87,917	\$ 34,249
Total Expenses	\$ 587,800	\$ 587,800	\$ 585,035	\$ 2,765
Total Surplus	\$ -	\$ -	\$ 2,765	\$ (2,765)

Quest Community Health Centre
Statement of Operations - Migrant Agricultural Worker Program
as at March 31, 2018

DRAFT: April 11, 2018

	Annualized Budget	YTD Budget	Actual Year to Date	Variance
REVENUE				
LHIN: Base Operating Funds	\$ 166,300	\$ 166,300	\$ 166,300	\$ -
	\$ 166,300	\$ 166,300	\$ 166,300	\$ -
EXPENSES				
Staffing				
Salaries	\$ 88,892	\$ 88,892	\$ 87,936	\$ 956
Salaries: Administration	\$ 10,000	\$ 10,000	\$ 9,996	\$ 4
Purchased Services: Physician	\$ 15,206	\$ 15,206	\$ 8,078	\$ 7,128
Benefits	\$ 13,539	\$ 13,539	\$ 19,446	\$ (5,907)
	\$ 127,637	\$ 127,637	\$ 125,456	\$ 2,181
Operations				
Office Supplies	\$ 1,000	\$ 1,000	\$ 382	\$ 618
Program Supplies	\$ 10,813	\$ 10,813	\$ 10,846	\$ (33)
Medical Supplies	\$ 3,900	\$ 3,900	\$ 3,969	\$ (69)
Staff Development	\$ 2,000	\$ 2,000	\$ 1,075	\$ 925
Volunteer Training & Recognition	\$ 3,000	\$ 3,000	\$ 179	\$ 2,821
Travel	\$ 6,000	\$ 6,000	\$ 3,819	\$ 2,181
Insurance	\$ -	\$ -	\$ 339	\$ (339)
Occupancy	\$ -	\$ -	\$ 5,700	\$ (5,700)
Telephone/Internet/Cell	\$ 1,000	\$ 1,000	\$ 190	\$ 810
Advertising/Promotion	\$ 1,000	\$ 1,000	\$ 3,550	\$ (2,550)
Client Travel	\$ 6,200	\$ 6,200	\$ 619	\$ 5,581
Translation Services	\$ -	\$ -	\$ 440	\$ (440)
Uninsured Clients	\$ -	\$ -	\$ 187	\$ (187)
Operations & Maintenance	\$ -	\$ -	\$ 1,820	\$ (1,820)
EMR Licenses	\$ 250	\$ 250	-	\$ 250
Medical Equipment	\$ -	\$ -	-	-
IT Equipment & Support	\$ 1,500	\$ 1,500	\$ 1,463	\$ 37
Purkinje	\$ 2,000	\$ 2,000	\$ 1,877	\$ 123
Total Operations	\$ 38,663	\$ 38,663	\$ 36,455	\$ 2,208
Total Expenses	\$ 166,300	\$ 166,300	\$ 161,911	\$ 4,389
Total Surplus	\$ -	\$ -	\$ 4,389	\$ (4,389)

Quest Community Health Centre
Statement of Operations - Dental Operatory
as at March 31, 2018

DRAFT: April 11, 2018

	Annualized Budget	YTD Budget	Actual Year to Date	Variance
REVENUE				
Henry Schein	\$ -			\$ -
Green Shield	\$ 55,000	\$ 30,946	\$ 30,946	\$ -
Fowler Family Foundation	\$ 10,890	\$ 10,224	\$ 10,224	\$ -
Other Sources				
Regional Municipality of Niagara	\$ 1,500	\$ 2,289	\$ 2,289	\$ -
Ontario Disability Support Program	\$ 2,000	\$ 5,131	\$ 5,131	\$ -
Total Revenue	\$ 69,390	\$ 48,590	\$ 48,590	\$ -
EXPENSES				
Green Shield				
Salaries: Contracted Services	\$ -	\$ 30,672	\$ 30,672	\$ -
Salaries	\$ 32,710	\$ -	\$ -	\$ -
Benefits	\$ 4,240	\$ -	\$ -	\$ -
Medical Supplies & Sundry	\$ 3,213	\$ 274	\$ 274	\$ -
IT Licences/Telephone	\$ 4,000	\$ -	\$ -	\$ -
Equipment Maintenance	\$ 3,000	\$ -	\$ -	\$ -
Equipment Replacement	\$ 5,000	\$ -	\$ -	\$ -
Annual Costs	\$ 2,000	\$ -	\$ -	\$ -
Travel	\$ 200	\$ -	\$ -	\$ -
Total Green Shield	\$ 54,363	\$ 30,946	\$ 30,946	\$ -
Fowler Family Foundation				
Salaries: Contracted Services	\$ -	\$ 10,224	\$ 10,224	\$ -
Salaries	\$ 8,890	\$ -	\$ -	\$ -
Benefits	\$ 2,000	\$ -	\$ -	\$ -
Total Fowler Family Foundation	\$ 10,890	\$ 10,224	\$ 10,224	\$ -
Other Sources (ODSP/OW)				
Medical Supplies/Equipment	\$ 2,724	\$ 4,394	\$ 4,394	\$ -
Program Supplies	\$ 1,413	\$ 3,026	\$ 3,026	\$ -
Total Other Sources Expenses	\$ 4,137	\$ 7,420	\$ 7,420	\$ -
Total Expenses	\$ 69,390	\$ 48,590	\$ 48,590	\$ -
Total Surplus	\$ -	\$ -	\$ -	\$ -

Quest Community Health Centre
Statement of Operations - Permanent Site
May 1, 2013 - March 31, 2018

DRAFT: April 11, 2018

	Annualized Budget	Ytd expenses March 2014	YTD expenses March 2015	YTD expenses March 2016	YTD expenses March 2017	YTD expense March 2018	Total
REVENUE							
Ministry of Health	\$ 1,417,590	\$ -	\$ -				\$ 1,417,590
Interest Earned	\$ -	\$ 15,385	\$ 19,165	\$ 14,246	\$ 26,024	\$ 14,475	\$ 89,295
Total Revenue	\$ 1,417,590	\$ 15,385	\$ 19,165	\$ 14,246	\$ 26,024	\$ 14,475	\$ 1,506,885

EXPENSES

Operations

MHPM

Capital Project - Functional Program	\$ 29,480	\$ 8,613	\$ 31,810	\$ 692			\$ 41,115
Capital Project - RCG/ Furn & Equip	\$ 13,550		\$ 4,833				\$ 4,833
Capital Project - Project Management	\$ 120,000	\$ 31,857	\$ 9,330			\$ 31,898	\$ 73,085
Architect	\$ 178,500		\$ 16,665	\$ 12,479	\$ 19,911		\$ 49,055
Technical Building Assessment	\$ -		\$ -	\$ 1,434			\$ 1,434
MHPM - Reimbursable Expenses	\$ -	\$ 1,050	\$ 3,169	\$ 353	\$ 67		\$ 4,639
Other - Construction Costs	\$ 1,076,060		\$ -				\$ -
Other - Project Consultants	\$ -						\$ -
Office Supplies			\$ 8				\$ 8
adj re; transfer			\$ -	\$ -			\$ (30,043)

Total Operations	\$ 1,417,590	\$ 41,520	\$ 65,815	\$ 14,958	\$ 19,978	\$ 31,898	\$ 144,126
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Balance of Funds							\$ 1,362,759
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Total Capital Budget is \$4,725,000

The Ministry of Health will be reducing the cash flow for the capital project by the amount of the interest earned.

Quest Community Health Centre
 Summary Statement of Operations
 for the period ended March 31 2018

April 11, 2018

	Annual Budget	YTD Budget	YTD Actual	Surplus
Quest Operations	\$ 3,391,441	\$ 3,391,441	\$ 2,824,529	\$ 566,911
USAT	\$ 587,800	\$ 587,800	\$ 585,035	\$ 2,765
MAW	\$ 166,300	\$ 166,300	\$ 161,911	\$ 4,389
LHIN's Programs	\$ 4,145,541	\$ 4,145,541	\$ 3,571,475	\$ 574,065
Dental Operatory	\$ 69,390	\$ 48,590	\$ 48,590	\$ -
Non LHIN's Programs	\$ 69,390	\$ 48,590	\$ 48,590	\$ -
Total	\$ 4,214,931	\$ 4,194,131	\$ 3,620,065	\$ 574,065



Permanent Site	<u>YTD Actuals</u>
Capital Funds Received	\$ 1,417,590.00
Interest Earned	<u>\$ 86,797.00</u> \$ 1,504,387.00
Expenses	
ytd, at March 2014	\$ 41,520.00
ytd, at March 2015	\$ 65,815.00
ytd, at March 2016	\$ 14,958.00
ytd, at March 31 2017	\$ 19,978.00
adjustment re; transfer of funds	\$ (30,043.00)
ytd, at February 28, 2018	<u>\$ 31,898.00</u> \$ 144,126.00
Balance of Capital Funds	<u>\$ 1,360,261.00</u>