

Quest Community Health Centre
Statement of Financial Position
for the period ended May 31, 2018

DRAFT
June 25 2018

ASSETS

Bank			
	Advantage Savings Account-Capital	\$ 1,365,394	
	Chequing Account	\$ 1,234,522	
	Petty Cash	\$ 300	
	Shares	\$ 1	\$ 2,600,217
		<u> </u>	
Accounts Receivable			
	Accounts Receivable	\$ -	
	Minister of Finance: GST/PST Rebates	\$ 68,154	\$ 68,154
		<u> </u>	
Prepaid Expenses			\$ 75,021
Capital Assets			
	Equipment	\$ 407,638	
	Dental Equipment	\$ 105,555	
	Computer Equipment	\$ 137,320	
	Vehicle	\$ 33,465	
	Capital under Construction	\$ 163,485	
	Less: Accumulated Depreciation	\$ (408,990)	\$ 438,473
		<u> </u>	
TOTAL ASSETS			<u><u>\$ 3,181,865</u></u>

Quest Community Health Centre
Statement of Financial Position
for the period ended May 31, 2018

DRAFT
June 25 2018

LIABILITIES & EQUITY

Accounts Payable		\$	12,251
Accounts Payable: Ministry of Health			
as at March 31, 2017	\$		483,309.00
as at March 31, 2018	\$	<u>572,398.00</u>	1,055,707
Accounts Payable - Payroll		\$	36,997
Accrued Liabilities		\$	106,681
Deferred Revenue: Dental Operatory			
Henry Schein	\$	33,831	
Donations	\$	5,835	
Green Shield	\$	6,368	
Fowler Family Foundation	\$	<u>62,006</u>	108,039
Deferred Revenue: Capital Monies for assets under construction		\$	1,330,861
Deferred Contributions related to Capital		\$	438,473
Current Earnings			
Operating Funds - Operations	\$	85,771	
Operating Funds - Dental	\$	75	
Operating Funds - Permanent Site	\$	2,635	
Operating Funds - USAT	\$	4,036	
Operating Funds - Migrant Worker Program	\$	339	
Retained Earnings		\$	-
 TOTAL LIABILITIES & EQUITY		 <u>\$</u>	 <u>3,181,865</u>

Prepared by: D Gdanski

Quest Community Health Centre
Statement of Operations - Quest Operations
as at May 31, 2018

DRAFT: Jun 25 2018

	Annualized Budget	YTD Budget	Actual Year to Date	Variance
REVENUE				
LHIN: Base Operating Funds	3,384,691	564,115	564,115	0
Revenue: Pharmacy	6,750	1,125	1,125	0
	3,391,441	565,240	565,240	0
EXPENSES				
Physicians				
Salaries	880,210	146,702	44,088	102,614
On-Call	20,000	3,333	3,333	0
Benefits*	122,003	20,334	6,316	14,018
	1,022,213	170,369	53,737	116,632
Other Staff				
Salaries	1,427,840	237,973	255,663	(17,690)
Benefits*	334,795	55,799	73,158	(17,359)
Salaries - Purchased Services	79,400	13,233	14,055	(822)
	1,842,035	307,006	342,876	(35,870)
<i>*Budget tsf \$91,502 from Physician Benefits to Other Staff Benefits re: HOOPP</i>				
Total Salaries/Benefits	2,864,248	477,375	396,613	80,762
Operations				
Purchased Services	35,500	5,917	1,382	4,535
Purchased Services	0	0	0	0
Purchased Services: Project Mngt	5,000	833	0	833
HR Recruitment - Advertising portion	10,000	1,667	0	1,667
Architect	0	0	0	0
Legal	12,500	2,083	0	2,083
Audit	6,500	1,083	1,000	83
Interest & Bank/Payroll Service Fees	1,500	250	382	(132)
Program	211,700	35,283	41,777	(6,494)
Office Supplies/Postage	10,254	1,709	78	1,631
Housekeeping Supplies	5,000	833	0	833
Photocopier Contract	7,368	1,228	1,797	(569)
Contracted Services: Cleaning	28,598	4,766	6,602	(1,836)
Professional Memberships	15,000	2,500	4,184	(1,684)
Promotion	13,000	2,167	78	2,089
Meetings/Collaboratives	5,000	833	176	657
Travel	10,000	1,667	933	734
Telephone/Internet/Cell Phone	14,498	2,416	2,670	(254)
Resource Material	4,482	747	0	747
Staff Development	25,000	4,167	7,486	(3,319)
Board Development	5,000	833	1,299	(466)
Organizational Dev/Marketing/Communication	12,500	2,083	7,796	(5,713)
Staff Appreciation & Wellness	5,000	833	140	693
Medical Supplies	19,500	3,250	2,901	349
Program Supplies	11,000	1,833	136	1,697
Points of Service	1,000	167	0	167
Outreach Expenses	1,500	250	484	(234)
Health Promotion	1,500	250	0	250
Client Transportation	5,000	833	423	410
Uninsured Clients	5,000	833	0	833
Office Furniture/Electronics	4,500	750	0	750
Translation Services	0	0	62	(62)
Medical Equipment	9,000	1,500	4,532	(3,032)
Cost Recovery	(7,000)	(1,167)	0	(1,167)
Occupancy	194,059	32,343	33,476	(1,133)
Insurance (D & O/Property/Vehicle)	8,752	1,459	1,206	253
Rent	165,000	27,500	22,317	5,183
Utilities	0	0	0	0
Operations & Maintenance	20,307	3,385	9,953	(6,569)
IMS Services	0	0	0	0
IT Equipment	70,934	11,822	6,221	5,601
Purkinje	15,000	2,500	0	2,500
Total Operations	527,193	87,866	82,856	5,010
Total Expenses	3,391,441	565,240	479,469	85,771
Total Surplus	0	0	85,771	(85,771)

Quest Community Health Centre
Statement of Operations - USAT
as at May 31, 2018

DRAFT: Jun 25 2018

	Annualized Budget	YTD Budget	Actual Year to Date	Variance
REVENUE				
LHIN: Base Operating Funds	\$ 587,800	\$ 97,967	\$ 97,967	\$ (0)
	<u>\$ 587,800</u>	<u>\$ 97,967</u>	<u>\$ 97,967</u>	<u>\$ (0)</u>
EXPENSES				
Staffing				
Salaries	\$ 386,540	\$ 64,423	\$ 61,525	\$ 2,898
Benefits	\$ 79,108	\$ 13,171	\$ 16,020	\$ (2,849)
Salaries - Purchased Services	\$ 9,600	\$ 1,600	\$ 4,450	\$ (2,850)
	<u>\$ 475,248</u>	<u>\$ 79,194</u>	<u>\$ 81,995</u>	<u>\$ (2,801)</u>
Operations				
Office Supplies	\$ 4,320	\$ 720	\$ 450	\$ 270
Program Supplies	\$ 4,148	\$ 691	\$ -	\$ 691
Medical Supplies	\$ 1,944	\$ 324	\$ 412	\$ (88)
Staff Development	\$ 8,000	\$ 1,333	\$ -	\$ 1,333
Meetings	\$ -	\$ -	\$ -	\$ -
Travel	\$ 22,100	\$ 3,697	\$ 1,331	\$ 2,366
Telephone/Internet/Cell	\$ 7,848	\$ 1,308	\$ 777	\$ 531
Advertising/Promotion	\$ 5,000	\$ 833	\$ -	\$ 833
Professional Memberships	\$ -	\$ -	\$ 316	\$ (316)
Client Transportation	\$ -	\$ -	\$ -	\$ -
Occupancy Costs	\$ 37,068	\$ 6,178	\$ 6,206	\$ (28)
Utilities/Insurance	\$ 1,836	\$ 306	\$ 634	\$ (328)
Contracted Services: Cleaning	\$ 7,464	\$ 1,244	\$ 1,424	\$ (180)
Contracted Services: Photocopier	\$ 1,824	\$ 304	\$ 386	\$ (82)
Operations & Maintenance	\$ 1,000	\$ 167	\$ -	\$ 167
IT Equipment & Support	\$ 3,000	\$ 500	\$ -	\$ 500
Purkinje	\$ 7,000	\$ 1,167	\$ -	\$ 1,167
	<u>\$ 112,552</u>	<u>\$ 18,773</u>	<u>\$ 11,936</u>	<u>\$ 6,837</u>
Total Operations	\$ 112,552	\$ 18,773	\$ 11,936	\$ 6,837
Total Expenses	\$ 587,800	\$ 97,967	\$ 93,931	\$ 4,036
Total Surplus	\$ -	\$ -	\$ 4,036	\$ (4,036)

Quest Community Health Centre
Statement of Operations - Migrant Agricultural Worker Program
as at May 31, 2018

DRAFT: Jun 25 2018

	Annualized Budget	YTD Budget	Actual Year to Date	Variance
REVENUE				
LHIN: Base Operating Funds	\$ 166,300	\$ 27,720	\$ 27,720	\$ -
	<u>\$ 166,300</u>	<u>\$ 27,720</u>	<u>\$ 27,720</u>	<u>\$ -</u>
EXPENSES				
Staffing				
Salaries	\$ 88,892	\$ 14,815	\$ 14,321	\$ 494
Purchased Service: Administration	\$ 10,000	\$ 1,667	\$ 3,416	\$ (1,749)
Purchased Service: Finance	\$ 4,300	\$ 717	\$ 717	\$ (0)
Purchased Service: Physician	\$ 15,206	\$ 2,534	\$ -	\$ 2,534
Benefits	\$ 13,539	\$ 2,257	\$ 4,537	\$ (2,281)
	<u>\$ 131,937</u>	<u>\$ 21,990</u>	<u>\$ 22,991</u>	<u>\$ (1,002)</u>
Operations				
Office Supplies	\$ 1,000	\$ 167	\$ 1,128	\$ (961)
Program Supplies	\$ 3,973	\$ 662	\$ 453	\$ 209
Medical Supplies	\$ 2,400	\$ 400	\$ 108	\$ 292
Staff Development	\$ 2,000	\$ 333	\$ -	\$ 333
Volunteer Training & Recognition	\$ 3,000	\$ 500	\$ -	\$ 500
Travel	\$ 3,500	\$ 583	\$ 391	\$ 192
Insurance	\$ 996	\$ 166	\$ 166	\$ -
Occupancy	\$ 5,700	\$ 950	\$ 950	\$ -
Telephone/Internet/Cell	\$ 1,000	\$ 167	\$ 200	\$ (33)
Advertising/Promotion	\$ 1,000	\$ 167	\$ 168	\$ (1)
Client Travel	\$ 3,200	\$ 533	\$ 258	\$ 275
Translation Services	\$ -	\$ -	\$ -	\$ -
Uninsured Clients	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	\$ 2,844	\$ 474	\$ 568	\$ (94)
EMR Licenses	\$ 250	\$ 42	\$ -	\$ 42
Medical Equipment	\$ -	\$ -	\$ -	\$ -
IT Equipment & Support	\$ 1,500	\$ 250	\$ -	\$ 250
Purkinje	\$ 2,000	\$ 336	\$ -	\$ 336
	<u>\$ 34,363</u>	<u>\$ 5,730</u>	<u>\$ 4,390</u>	<u>\$ 1,340</u>
Total Operations	\$ 34,363	\$ 5,730	\$ 4,390	\$ 1,340
Total Expenses	\$ 166,300	\$ 27,720	\$ 27,381	\$ 339
Total Surplus	\$ -	\$ 0	\$ 339	\$ (339)

Quest Community Health Centre
Statement of Operations - Dental Operatory
as at May 31, 2018

DRAFT: Jun 25 2018

	Annualized Budget	YTD Budget	Actual Year to Date	Variance
REVENUE				
Henry Schein	\$ -			\$ -
Green Shield	\$ 55,000	\$ 5,149	\$ 5,149	\$ -
Fowler Family Foundation	\$ 10,890	\$ 1,716	\$ 1,716	\$ -
Other Sources				
Regional Municipality of Niagara	\$ 1,500	\$ 65	\$ 65	\$ -
Ontario Disability Support Program	\$ 2,000	\$ 553	\$ 553	\$ -
Total Revenue	\$ 69,390	\$ 7,483	\$ 7,483	\$ -
EXPENSES				
Green Shield				
Salaries: Contracted Services	\$ -	\$ 2,710	\$ 2,710	\$ -
Salaries	\$ 32,710	\$ 2,083	\$ 2,083	\$ -
Benefits	\$ 4,240	\$ 356	\$ 356	\$ -
Medical Supplies & Sundry	\$ 3,213	\$ -	\$ -	\$ -
IT Licences/Telephone	\$ 4,000	\$ -	\$ -	\$ -
Equipment Maintenance	\$ 3,000	\$ -	\$ -	\$ -
Equipment Replacement	\$ 5,000	\$ -	\$ -	\$ -
Annual Costs	\$ 2,000	\$ -	\$ -	\$ -
Travel	\$ 200	\$ -	\$ -	\$ -
Total Green Shield	\$ 54,363	\$ 5,149	\$ 5,149	\$ -
Fowler Family Foundation				
Salaries: Contracted Services	\$ -	\$ 903	\$ 903	\$ -
Salaries	\$ 8,890	\$ 694	\$ 694	\$ -
Benefits	\$ 2,000	\$ 119	\$ 119	\$ -
Total Fowler Family Foundation	\$ 10,890	\$ 1,716	\$ 1,716	\$ -
Other Sources (ODSP/OW)				
Medical Supplies/Equipment	\$ 2,724	\$ 468	\$ 468	\$ -
Program Supplies	\$ 1,413	\$ 75	\$ 75	\$ -
Total Other Sources Expenses	\$ 4,137	\$ 543	\$ 543	\$ -
Total Expenses	\$ 69,390	\$ 7,408	\$ 7,408	\$ -
Total Surplus	\$ -	\$ 75	\$ 75	\$ -

Quest Community Health Centre
Statement of Operations - Permanent Site
May 1, 2013 - May 31, 2018

DRAFT:

	Annualized Budget	Ytd expenses March 2014	YTD expenses March 2015	YTD expenses March 2016	YTD expenses March 2017	YTD expense March 2018	YTD expense May 2018
REVENUE							
Ministry of Health	\$ 1,417,590	\$ -	\$ -				
Interest Earned	\$ -	\$ 15,385	\$ 19,165	\$ 14,246	\$ 26,024	\$ 14,475	\$ 2,635
Total Revenue	\$ 1,417,590	\$ 15,385	\$ 19,165	\$ 14,246	\$ 26,024	\$ 14,475	\$ 2,635

EXPENSES

Operations

MHPM

Capital Project - Functional Program	\$ 29,480	\$ 8,613	\$ 31,810	\$ 692			
Capital Project - RCG/ Furn & Equip	\$ 13,550		\$ 4,833				
Capital Project - Project Management	\$ 120,000	\$ 31,857	\$ 9,330			\$ 31,898	
Architect	\$ 178,500		\$ 16,665	\$ 12,479	\$ 19,911		
Technical Building Assessment	\$ -		\$ -	\$ 1,434			
MHPM - Reimbursable Expenses	\$ -	\$ 1,050	\$ 3,169	\$ 353	\$ 67		
Other - Construction Costs	\$ 1,076,060		\$ -				
Other - Project Consultants	\$ -						
Office Supplies			\$ 8				
adj re; transfer			\$ -	\$ -			

Total Operations	\$ 1,417,590	\$ 41,520	\$ 65,815	\$ 14,958	\$ 19,978	\$ 31,898	\$ -
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Balance of Funds

Total Capital Budget is \$4,725,000

The Ministry of Health will be reducing the cash flow for the capital project by the amount of the interest earned.

Jun 25 2018

Total

\$	1,417,590
\$	<u>91,930</u>
\$	1,509,520

\$	41,115
\$	4,833
\$	73,085
\$	49,055
\$	1,434
\$	4,639
\$	-
\$	-
\$	8
\$	<u>(30,045)</u>

\$	<u>144,125</u>
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\$	1,365,396
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Quest Community Health Centre
 Summary Statement of Operations
 for the period ended May 31, 2018

June 25 2018

	Annual Budget	YTD Budget	YTD Actual	Surplus
Quest Operations	\$ 3,391,441	\$ 565,240	\$ 479,469	\$ 85,771
USAT	\$ 587,800	\$ 97,967	\$ 93,931	\$ 4,036
MAW	\$ 166,300	\$ 27,720	\$ 27,381	\$ 339
LHIN's Programs	\$ 4,145,541	\$ 690,927	\$ 600,781	\$ 90,146
Dental Operatory	\$ 69,390	\$ 7,483	\$ 7,408	\$ 75
Non LHIN's Programs	\$ 69,390	\$ 7,483	\$ 7,408	\$ 75
Total	\$ 4,214,931	\$ 698,410	\$ 608,189	\$ 90,221



Permanent Site	YTD Actuals	
Capital Funds Received	\$ 1,417,590.00	
Interest Earned	\$ 91,930.00	\$ 1,509,520.00
Expenses		
ytd, at March 2014	\$ 41,520.00	
ytd, at March 2015	\$ 65,815.00	
ytd, at March 2016	\$ 14,958.00	
ytd, at March 31 2017	\$ 19,978.00	
adjustment re; transfer of funds	\$ 1,853.00	
ytd, at March 31, 2018	\$ 31,898.00	
ytd, at April 30, 2018	\$ -	\$ 144,124.00
Balance of Capital Funds		\$ 1,365,396.00