

Position Summary

Position Title: Nurse Practitioner, Urgent Service Access Team

Reports to: Program Director

NOC Code: 3012

Revision Date: September 2020

Summary:

The Nurse Practitioner in the Urgent Service Access Team (USAT) is responsible for providing primary health care and assisting in the provision of long and short term stabilization by facilitating the establishment of care pathways and programs/services that assess, prioritize and support client needs. These duties are accomplished as part of an inter-disciplinary team of professionals.

Key Objectives:

1. Working in an inter-disciplinary team, the USAT NP will provide service delivery to support crisis stabilization on a short term basis, including primary health care, housing, food and other basic needs.
2. Provide primary health care services in community settings and service delivery locations, such as community agencies, hospitals, methadone clinics, shelters, drop in centres, and client's homes and within the scope of the RN-EC professional standards including: assessment, treatment, diagnosis, interpretation of test results, promotion of health education and counselling, history taking, screening, referral and follow up. This includes consultation with medical staff and other health care providers when the client's condition requires care beyond the scope of practice (RN-EC).
3. Conduct client intake, make decisions/helps to inform decisions related to support, access and prioritization.
4. Ensure appropriate, comprehensive treatment is provided, maintain complete and accurate charts and medical records, and participate in chart reviews and case conferences.

5. Oversee activities required to ensure the clinic is fully equipped, adequately supplied and meets infection control standards and that controlled substances are monitored and accounted for.
6. Develop and maintain strong ties to other professionals and community members.
7. Provide input for development of strategic plans. Attend and participate in staff meetings and special projects and other duties as assigned.
8. Meet organizational quality and quantity of work standards. Comply with applicable policies, regulations and legislation identifying any areas of non compliance.
9. Participating in the Integrated Community Lead (ICL) Model, which includes participating in community meetings, organizing and hosting, and follow up for the ICL model for complex care needs clients (eg. Health Links clients).
10. Conduct presentations, facilitate workshops and group meetings, and participate in program planning and community initiatives.
11. Participate in and share responsibility for the on-call coverage.
12. Participate in, and comply with, all health and safety processes and initiatives to ensure the organization remains a safe workplace.
13. Promote the mission, vision, values and philosophy of care developed by Quest CHC.
14. Maintain and develop professional competence through continuing education.
15. Work within the full scope of practice. Meet organizational quality and quantity of work standards. Comply with applicable medical directives, policies, regulations and legislation identifying any areas of non compliance.

Qualifications:

Education

- Possession of a master's degree in nursing or a combination of education and experience as sanctioned by the College of Nurses of Ontario is required.
- Current and valid registration in the Extended Class with the College of Nurses of Ontario and current registration in good standing with the College of Nurses of Ontario as a Registered Nurse RN.
- Current certification or willingness to become certified in Non Violent Crisis Intervention (NVCI).

Experience

- Has worked with clients experiencing mental health, addiction and concurrent disorders.
- Worked with/been part of an interdisciplinary team.
- Experience in program development, implementation, monitoring and evaluation.
- Experience in working with hazardous chemicals and materials and associated preventive measures outline/required by product Safety Data Sheets and WHMIS

Skills and Abilities

- Awareness of and sensitivity to community Health issues.
- Knowledge of local community resources and referral processes.
- Familiar with Community Health Centre model of care.
- Self-directed with capacity to work closely with others within an inter-disciplinary team.
- Ability to provide compassionate, respectful, non-judgmental and culturally competent care to priority populations.
- Ability to function independently in crisis situations and the ability to decide what presenting conditions are a priority.
- Ability to effectively manage disruptive behaviour and de-escalation.
- Ability to plan and organize assigned duties.
- Ability to establish positive working relationships with other community based agencies.
- Proficiency in the use of computer software/electronic medical records/DATIS etc.

Conditions of Employment

- Valid Ontario Driver's License, access to a reliable vehicle and a Police Reference Check are required.
- Current certification or willingness to become certified in Non-Violent Crisis Intervention (NVCi).
- Maintain confidentiality in compliance with the Personal Health Information Protection Act (PHIPA), Freedom of Information and Protection of Privacy Act (FIPPA) and Personal Information Protection and Electronic Documents Act (PIPEDA).

Physical Demands

The position requires fine motor movements and gripping, handling and/or lifting 10-20 pounds. It also requires sufficient mobility to allow sitting, standing and twisting to reach patients and equipment. The position also requires far and near vision, depth, spatial and form perception, feeling, reading, writing.

Speech and listening are critical aspects of the role to effectively communicate with clients for education, instructions and general rapport to relieve anxiety.

Working Conditions

The duties of this position are performed primarily in a primary health care setting, in offices and in the community. Regular working conditions may include work in multiple work locations and a variety of working hours. The position may also be required to provide "On Call" services.

The candidate must be able to work varying work schedules, including evenings, and in multiple work locations.

We are committed to workplace equity and diversity and encourage submissions from equity seeking groups who identify based on ability, cultural background, race, sexual orientation, gender.

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| Employee Signature: _____ | Date: _____ |
| Supervisor Signature: _____ | Date: _____ |